

MORTLAKE PUBLIC SCHOOL

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Dear Parent and Carers,

Introduction to Remote Learning

As indicated yesterday, the Premier has indicated schools will provide a single unit of teaching for both children at school and at home. We understand this to mean that our school of MPS will be providing remote learning modules for each grade. These modules will include some online work and a variety of other activities that continue key learning areas. The same work will be delivered online for students at home, and at school for students who continue to attend school.

Expectation to complete remote learning tasks

All students in years Kindergarten to six are very familiar either the SeeSaw or Google Classroom online platforms for accessing their learning. Using these platforms students will be able to access their learning plans at home. Each week teachers will share either a daily or weekly plan for their students with all the information and links they require in order to complete their learning. The first daily or weekly plan will be shared on your child's platform this week.

Stage 2 and 3 teachers will send home 'Learning from Home' packs and instructions on how to access their online learning platforms. Students in Early Stage 1 and Stage 1 classes have been set hands on, age-appropriate tasks using common items in your home, for example, pegs and toys.

Questions and Comments

If your child has any questions regarding their remote learning, they can contact their teacher by placing a comment on the platform outlined above during **9:25am-3:25pm**. **Please be mindful that questions and comments are public**. Any parent questions or questions that are of sensitive nature are to be emailed to mortlake.p-school@det.nsw.edu.au.

It is important for you and your child to remember that teachers will be communicating with dozens to more than 100 other families and that your communications should be meaningful and short. You may also need to remind your child to be patient when waiting for support or feedback.

While the teachers have worked to create schedules for the students similar to a school day. It will not be a replication of the learning that would happen in face-to-face teaching, and we understand that the schedule provided may not always be possible due to your family's circumstances. We also understand that there will be many other valuable learning opportunities that could happen with the family at home e.g. gardening, cooking, exercise, board games, book club etc. Don't underestimate the value of these learning experiences for your children.

How to access Google Classroom, Seesaw and other useful sites

The following [link](#) provides instructions on how to access the various platforms used for remote learning. Students in Years K-6 are familiar with these platforms, as they are used regularly in the classroom. Classroom teachers may have set work in any of these platforms.

Stage	Remote Learning Platform	Teachers
Early Stage 1	SeeSaw	KA: Miss Atachparian KV: Mrs Valore KM: Mrs Marriott EAL/D: Ms Nouragas Science: Mr Borenstein Library: Mrs Willers LaST: Ms Stanton
Stage 1	SeeSaw	1K: Miss Khalil 1C: Miss Canalicchio 1/2H: Mrs Hartman 2K: Mrs Krestovsky 2C: Mr Cooper EAL/D: Ms Nouragas Science: Mr Borenstein Library: Mrs Willers LaST: Ms Stanton and Ms Madden
Stage 2	Google Classroom	3T: Mrs Timmins 3SK: Mrs Karikios and Ms Symond 3/4MP: Mrs Petrino and Mrs McKeon 4AK: Miss Andreolas and Mrs Konstantinidis 4D: Mrs Di Donato EAL/D: Ms Nouragas Science: Mr Borenstein Library: Mrs Willers LaST: Ms Madden
Stage 3	Google Classroom	5T: Ms Tsokas 5/6B: Ms Briganti 6T: Miss Tao LaST: Mrs Burgess

Expectation for turn-around feedback from teachers

There will be opportunities when teachers will ask for work to be uploaded from students in their class. Teachers have outlined in their platform the tasks requiring uploading. Once students have uploaded their work, teachers will be able to view their work and aim to provide some feedback within three school days.

Routines

As these are unprecedented times students may find comfort in the normality of routine. For example, waking up and going to bed at the same time, eating lunch at school break times (11am-11.30am; and 1.30pm-2pm), saying their morning and lunchtime.

Support for Parents and Carers

Please explore this [link](#) for 'Learning From Home' advice and resources, particularly with managing online behaviour. Parents need to be aware of the department's policy regarding technology, devices and the internet. Students need to comply with the DoE Code of Conduct and policies when working online.

Thank you for your support, patience and perseverance at this time. As a school, we will continue to evaluate and review these processes over the coming weeks.

For any general enquiries regarding your child's learning, please email your child's teacher via the school email mortlake.p-school@det.nsw.edu.au

Kind regards,

Mortlake Staff

Remote learning guidelines for students and parents



Stay connected



Ask questions



If you don't understand something, ask your teacher or classmates online.

Workspace



Work in a quiet area, at a desk or table and try to limit distractions.

Use classroom language



Talking to your teachers and in class is different from how you speak to your friends online. Use proper grammar and avoid excessive emojis.

Focus



During calls with your teacher, stay focused on the call. Avoid reading chats or looking at other tabs.

Take breaks



Take breaks away from screen. Move around and try not to sit all day.

Your normal routine



Eat breakfast, brush your teeth and get dressed in the morning.



Learning environment checklist

In setting up this space the following should be considered:

- Is the area free of distraction?
- Is there excessive noise in the area?
- Are there trip hazards in the area?
- Is the area exposed to direct glare or reflections?
- Does the area have sufficient power points available?
- Is equipment (extension cords etc.) in good, safe, working condition?
- Is there a proper desk and chair and other necessary equipment (light, stationery and devices)?
- Is the chair adjusted correctly?
 - Feet should be flat on the floor and knees bent at right angles with thighs parallel to the floor.
 - The chair backrest should support the lower back and allow your child to sit upright.
 - The chair should move freely and not be restricted by hazards such as mats and power cords.
 - Chair arm rests should be removed or lowered when typing.
- Is the computer adjusted correctly?
 - The screen should be positioned directly in front of your child.
 - The screen should be at a distance where your child can see clearly and easily without straining. The top of the screen should be slightly lower than eye level.
 - The keyboard should be positioned at a distance where elbows are close to your child's body and their shoulders should be relaxed.
 - The mouse should be placed directly next to the keyboard.
- Are their most frequently used items within easy reach from a seated position?





Some activities and ideas for home for parents of primary and early learners

Make or do a jigsaw puzzle



Try some origami

Create an obstacle course

Bake or cook something

Learn a magic trick

Paint or draw a picture



Make a joke book

Take photos of 10 living things



Build a blanket fort

Plan and hold a picnic

Make your own kite

Try a new board game



Play indoor mini-golf



Play Limbo

Write a letter to your future self

Potato sack race with pillow cases

Hold a tea-party



Make a time capsule

Hold a Karaoke concert



Play hide and seek

Open a pretend store

Blindfolded taste test

Look at photo albums

Have a paper plane contest



Play Pictionary

Play dress up



Play Restaurant

Try Yoga

Make a shoebox diorama

Learn a new card game



Put on a play

Make or play an instrument



Create a treasure hunt

Write or recite poem

Have a talent show

Make handmade presents

Choreograph a dance



Read a new book from the library

Play water bottle bowling

Play life-size Noughts and Crosses

Build the tallest tower

