



**MORTLAKE PUBLIC SCHOOL**

**MUSIC TUITION,  
ORCHESTRA & CHOIR  
PROGRAM  
2019**



## MUSIC TUITION

The Mortlake Public School Music Program is a school initiative founded in 2005 by Mrs Lydia Burjan, a former parent and professional music teacher with over 35 years experience in music education. All students at Mortlake Public School have the opportunity to learn a musical instrument of their choosing. The program seeks to facilitate these lessons by providing tutors, equipment and venues for students to engage in lessons that are fun and nurturing, yet maintain professional standards in all aspects of musical experiences.

### CHOOSING A SUITABLE INSTRUMENT

We offer the following choice of instruments for tuition: **violin, flute, acoustic and electric guitar, cello, clarinet, piano/keyboard, saxophone, trumpet, trombone, drums/percussion and electric bass guitar.** When choosing an instrument for your child, please consider the following points:

1. Your child's preference should be considered. Some children have a very strong attachment to a particular instrument. If this is the case, you should follow their preference because they are more likely to be motivated to practice and will probably make greater progress.
2. Consideration should be given to the child's physical make-up and size. For example, flute, saxophone, trumpet and trombone students should consider starting from age 7 or 8 depending on their height, while all other instruments cater for children of all ages and sizes.
3. While guitars and keyboards are not generally considered "traditional" orchestral instruments, there are limited opportunities for these students to play in the orchestra. However, please consider the limitations of selecting certain instruments for orchestral participation. We **strongly encourage** learning a string instrument (violin, cello), woodwind instrument (clarinet, saxophone, flute), brass instrument (trumpet, trombone) or bass guitar as these instruments are in great demand in our orchestra.

Please consult Mrs Lydia Burjan by email ([lydiagro@optusnet.com.au](mailto:lydiagro@optusnet.com.au)) if you have any further enquiries regarding musical tuition. However, if you have an administration enquiry, please contact Mrs Minh Tran-Ha ([minh.tranha@det.nsw.edu.au](mailto:minh.tranha@det.nsw.edu.au)).

### HOW PARENTS CAN FACILITATE PROGRESS

Parents can encourage their child's musical studies. The most important way is to organise your child into a regular practice routine. This should preferably take place at a set time each day – before school, after school or in the early evening. Beginners should aim to start with approximately ten to fifteen minutes each time. The rate of progress, the amount of pleasure and sense of achievement derived from playing an instrument depends largely upon the amount of practice and the concentration and effort that are applied during the practice routine. Parents are encouraged to discuss with the instrumental teacher any specific problems, length and routine of practice times and ways of generally maintaining the child's interest during their learning in the music tuition program.

It is normal for a child to lose interest while studying an instrument; however **it is very important to maintain continuity of lessons, support your child during these periods** and encourage home practice and 'mini home concerts' at all times!

## INSTRUMENT LIBRARY

Mortlake Public School Music Program has an instrument library where instruments are available for hire: **violin, cello, flute, clarinet, trumpet, trombone, saxophone and bass guitar**. Instruments NOT for hire are acoustic or electric guitars, keyboards or drumkits. Any child who hires an instrument and begins instrumental tuition at the school must assume this commitment **until the end of the current school year**.

### INSTRUMENT HIRE

The school will provide each student with a high quality, fully playable instrument. However, it is the hirer's responsibility to ensure the duty of care and safety of their instrument. Please no stickers, graffiti or names on the hired instruments. Instruments must not be left in extreme weather conditions (e.g. in a hot car, rain etc.), in the school playground or in open public places (eg park, sports field). The hirer will also incur SOLE responsibility for all costs regarding any loss or damage to an instrument in their care or replacement of strings, rosin, reeds, etc.

### HIRE FEES

A hire fee of \$100 will be charged in advance for the period of 12 months for the hire of your instrument of choice. Hire periods are from February-February of each year for Kindergarten to Year 5 thereby ensuring that each student has his or her instrument for practice purposes over the Christmas vacation break. For Year 6 students, the hire period is February – December of their final year when their instruments must be returned.

### Guitars/Keyboards

As we feel the benefit of purchasing a guitar (electric/acoustic) or keyboard outweighs renting one, we ask parents to purchase these instruments. Guitars and keyboards can be purchased locally from Logans Pianos (250 Burwood Rd, Burwood, [www.loganspianos.com.au](http://www.loganspianos.com.au)) or parents' choice of retailer. Please mention Mortlake Public School if choosing Logans Pianos as they strongly support our music program. Please note that if you are interested in studying electric bass guitar, the school will hire this instrument.

### Drum kit

Beginner students are only required to purchase a pair of drumsticks and a rubber practice pad. The school owns two full drum kits that can be made available to students for practice purposes at school. However once a child has attained a certain level of competency, it is recommended that parents consider purchasing a drum kit for home practice to further develop the child's skills.

## ORCHESTRA

The Mortlake School Orchestra welcomes students who have achieved a level of competency on their instrument. Children within the tuition program are actively encouraged to join the orchestra **following consultation with their tutor** and the orchestra conductor.

All current orchestra members **and** potential new members are asked to complete the attached *Application Form for Private Music Tuition and Orchestra*. Students who are currently studying an

instrument outside this school and would like to join the orchestra, are also asked to fill out the same form to apply.

The orchestra fee is \$190 per year. Please note that **there is no refund for missed orchestra rehearsals**. Once new students have been accepted into the orchestra, an invoice for this fee will be issued by the music administrator. However, continuing orchestra members are required to return payment with the application form.

***The Music Program greatly values and relies on the support of parents, family and friends of the Orchestra to assist with tuning, photocopying, setting up and packing away of chairs, instruments and music stands every week or as often as possible. Please consider offering your support. Thank you!***

## REHEARSALS

**Time:** 8.30 am – 9.15 am  
**Day:** Wednesday  
**Venue:** School Hall

## ROCK BAND

Under the direction of Gene White (drum & percussion teacher), Mortlake has a Rock Band, which rehearses for one hour each week. It is open to students who play guitar, bass guitar, keyboards, drums, saxophone, trumpet, trombone, flute, clarinet, violin and singers. If you are in year 3 or above and are interested in joining Rock Band, please contact Gene DIRECTLY at **Music\_cafe65@yahoo.com.au** or complete the Rock Band Application Form that is available from the School Office.

## CHOIR

Mortlake Public School provides students with the opportunity to join a Senior Choir (for Years 3 to 6) and a Junior Choir (for Years 1 to 2). Currently, choir has a non-audition policy. The Senior Choir is conducted by Mrs Burjan and assisted by Miss Helen Panagopoulos. The Junior Choir is conducted by Stage 1 teachers.

The Senior Choir fee is \$180 per year and the Junior Choir fee is \$20 per year. **There is no refund for missed choir rehearsals**. Please complete the attached *Choir Application Form* and return it with your payment to confirm your child's place in either choir.

	SENIOR CHOIR REHEARSAL	JUNIOR CHOIR REHEARSAL
<b>Time:</b>	8.30 – 9.15 am	11.50 pm (2 <sup>nd</sup> half lunchtime)
<b>Day:</b>	Tuesday	Wednesday
<b>Venue:</b>	School Hall	To be announced

## PERFORMANCE OPPORTUNITIES FOR CHOIR AND ORCHESTRA

Education Week Open Day  
Senior Citizens' Week and Christmas Luncheon Concert  
Mortlake Public School Presentation Day Ceremonies  
Commemoration Days such as Anzac Day and Remembrance Day  
Special Opening and Celebratory Ceremonies  
"Our Spectacular" at the Sydney Opera House

## TEACHING STAFF

Lydia Burjan (*B.Mus.Ed., B.Mus., L.Mus.A*)

Director of Music Tuition, Orchestra and Choir Program  
Orchestra and Senior Choir Conductor

### Music Tutors

Yvonne Brown	Trumpet / Trombone
Paul Burjan	Flute / Saxophone
Tracy Burjan	Piano / Keyboard / Clarinet
Carolyn Chen	Violin
Mariko Elliot	Violin
Tim Hempton	Cello / Bass Guitar
GaYoon Jung	Piano / Keyboard
Jessica Ng	Piano / Keyboard
Matt Small	Guitar / Bass Guitar
Gene White	Drums / Percussion

### Music Administration

Minh Tran-Ha

## CONDITIONS OF ENROLMENT

***Please read the following terms and conditions of Mortlake Music Tuition. By signing the Application Form For Private Music Tuition and Orchestra, you agree to these "terms and conditions".***

### 1. Commencement of Tuition

The *Application Form for Private Music Tuition and Orchestra* should be completed and returned to the School Office. The tutor will then contact you regarding lesson times and information regarding purchase or rental of a suitable instrument, where applicable. Upon enrolment, an annual **Music Tuition Administration Fee** of \$40 is charged by the Music Program to cover expenses such as music tutor insurance, general maintenance, photocopying and stationery costs. **This fee is non-refundable.**

## 2. Commitment To Tuition

The *Application Form for Private Music Tuition and Orchestra* should be completed and returned to the School Office. The tutor will then contact you regarding lesson times and information regarding purchase or rental of a suitable instrument, where applicable. Upon enrolment, an annual **Music Tuition Administration Fee** of \$40 is charged by the Music Program to cover expenses such as music tutor insurance, general maintenance, photocopying and stationary costs. **This fee is non-refundable.**

## 3. Lesson Attendance

Students must attend each lesson scheduled with their tutor. If a student fails to attend a lesson without notice, the tutor will not refund the lesson fee. If a student misses a lesson for a legitimate reason, including illness, a school event, etc., parents must inform the tutor at least 24 hours in advance. If such notice is not given, the tutor may not make up the lesson. However, if adequate notice is given or if the tutor is unable to attend a lesson, the tutor must either arrange to make up the lesson or refund the lesson fee.

## 4. Payment of Tuition

The following conditions apply to all instrumental lessons:

- Lessons must be paid for **in advance** for the term ahead and paid directly to the tutor.
- No refunds will be given for lessons discontinued during the term. In the case of a student going on holiday or taking leave during the term, the lessons will still be charged otherwise your scheduled lesson time may be forfeited.
- In case of tutor absence, the fee will be refunded or make up lessons will be organised.
- Fees are as detailed below:

Private lesson fee	30 minutes	\$38 per lesson
	45 minutes	\$57 per lesson

## 5. Commitment to Instrument Hire

Any child who hires an instrument and begins instrumental tuition at the school must assume this **commitment until the end of the current school year**. It will be the hirer's sole responsibility to ensure the duty of care and safety of their instrument. Similarly, **the hirer will incur sole responsibility for all costs regarding any loss or damage to an instrument in their care.**

## 6. Termination of Tuition

If a child decides to withdraw from lessons due to extenuating circumstances, notice must be sent **in writing by the parent/carer to the Music Program on or before the last day of term.**

***Please retain this booklet for your information.***

# APPLICATION FORM FOR PRIVATE MUSIC TUITION AND ORCHESTRA 2019

(One application form per student)

STUDENT NAME: \_\_\_\_\_ CLASS \_\_\_\_\_

Parent /Guardian 1: \_\_\_\_\_ ph: \_\_\_\_\_

Email: \_\_\_\_\_ mob: \_\_\_\_\_

Parent /Guardian 2: \_\_\_\_\_ ph: \_\_\_\_\_

Email: \_\_\_\_\_ mob: \_\_\_\_\_

1. PRIVATE LESSON Instrument \_\_\_\_\_

Preferred lesson arrangement: 30 minute lesson (\$38 per lesson)

45 minute lesson (\$57 per lesson)

State any previous experience on this instrument \_\_\_\_\_

2. INSTRUMENT HIRE I wish to hire my instrument from Mortlake PS:

Violin

Cello

Flute

Clarinet

Trumpet

Trombone

Saxophone

Bass Guitar

3. ORCHESTRA

I would like to remain in the orchestra: YES

I would like to audition for the orchestra: YES

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- I have read and agree to the terms of the "Conditions of Enrolment" of the Mortlake Public School Music Program and have discussed them with my child/ward.
  - I give my permission for the above-named student to begin lessons and/or rehearsals.
  - For private lessons, I understand that I will be billed directly by the music tutor at the start of each term and that the **tuition fees are due and payable by the date stated on the invoice sent out by the music tutor.**
  - I understand the Music Tuition Administration Fee is \$40 per year, the Instrument Hiring Fee is \$100 per year and the Orchestra fee is \$190 per year and **I have enclosed the correct fee(s) in order for my child to join the Music Tuition & Orchestra Program.**

Parent/Guardian1 signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian2 signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please place this signed form together with the correct fee(s) in the white box outside the School Office by Thursday 7th February, 2019.** (See reverse for invoice and payment methods)

# Music, Orchestra & Instrument Hire Invoice 2019

Child: \_\_\_\_\_ Class: \_\_\_\_\_

Instrument: \_\_\_\_\_ I.D. Tag (e.g. "V11") \_\_\_\_\_

*Hire Period: 02/2019 - 02/2020 (K-5) and 02/2019 - 12/2019 (Y6)*

Particulars	Fee (Per year, per child)	Please tick
Music Tuition Administration Fee	\$40.00	<input type="checkbox"/>
Instrument Hire Fee	\$100.00	<input type="checkbox"/>
Orchestra Fee ( <i>returning members only</i> )*	\$190.00	<input type="checkbox"/>

*\* New orchestra members will be sent an invoice upon confirmation of acceptance by the orchestra conductor.*

Amount due: \_\_\_\_\_

Amount enclosed: \_\_\_\_\_ Cash  Cheque  Eftpos  POP   
Rec No: \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_

***Payment methods:***

Fees can be paid either by cash, cheque, eftpos (at the school office) or POP (Parent Online Payment through the school website, Code for payment: MUSIC).  
Cheques are to be made payable to "Mortlake Public School".

***Thank you for your support of the Mortlake School Music Tuition, Orchestra & Choir Program!***



# CHOIR APPLICATION FORM 2019

(One application form per student)

**STUDENT NAME:** \_\_\_\_\_ **CLASS** \_\_\_\_\_

Parent /Guardian 1: \_\_\_\_\_

Phone: (H) \_\_\_\_\_

Email: \_\_\_\_\_

Mob: \_\_\_\_\_

Parent /Guardian 2: \_\_\_\_\_

Phone: (H) \_\_\_\_\_

Email: \_\_\_\_\_

Mob: \_\_\_\_\_

I would like my child/ward \_\_\_\_\_ to join the

**Junior Choir (Year 1 - 2)**  
**(\$20 per year)**

**Senior Choir (Year 3 - 6)**  
**(\$180 per year)**

and *I have enclosed the correct fee in order for my child to join the Choir Program.*

Parent/Guardian 1 *signature*: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian 2 *signature*: \_\_\_\_\_ Date: \_\_\_\_\_

**Amount enclosed:** \_\_\_\_\_ (Cash  Cheque  Eftpos  POP )

**Rec No:** \_\_\_\_\_

### ***Payment methods:***

Fees can be paid either by cash, cheque, eftpos (at the school office) or POP (Parent Online Payment through the school website).

Cheques are to be made payable to "**Mortlake Public School**".

**Please place this signed form with the correct fee into the white box outside the School Office by Thursday 7th February, 2019.**

*Thank you for your support of the Mortlake School Music Tuition, Orchestra & Choir Program!*